

Parents and Guardians,

The Tri County Jr/Sr High Staff has reevaluated the idea of collecting materials such as textbooks and classroom materials that were sent home for e-learning. **The updated plan is to collect materials, fees, and unpaid balances on Wednesday, May 20th. Each grade level is designated a time to return school materials.**

Schedule for Material Collection on Wednesday, May 20th:

- 2:00 - 3:00 11th Grade
- 3:00 - 4:00 10th Grade
- 4:00 - 5:00 9th Grade
- 5:00 - 6:00 8th Grade
- 6:00 - 7:00 7th Grade

Try your best to make your designated time work to return materials. If this time does not work, you are welcome to use another time slot to return school materials.

Families with multiple students may drop off school materials at one time; you do not need to make multiple trips to school to drop off materials.

Please keep in mind, a limited number of students will be allowed into the building/cafeteria to return their materials. In order to adhere to social distancing guidelines, students will be let in as others leave the building/cafeteria. Only students that are returning materials will be allowed in the building.

- **Students will enter the building using the cafeteria doors closest to the kitchen and D Wing**
- All materials will be left on tables in the Cafeteria
- A drop box will be available to leave payment for unpaid expenses*.
 - * Log into your student's Powerschool account to get an updated lunch and fee balance
 - Please make checks payable to Tri County School. Fee balances must be paid separate from lunch balances.
- Students will locate signs indicating the classes in which they have materials
- Students will leave the materials on the table, next to the class' sign
- When students have returned all their materials, they will leave through the North Cafeteria doors, and exit the building through the doors closest to the Junior High lockers.
- Students who were in PE or athletics must clean out their locker or items will be removed and discarded.

****Chromebooks****

- Students may keep chromebooks for the summer if they intend to continue self guided e-learning.
- Mr. Spahr will be contacting students who choose to keep their chromebooks on August 3rd to make sure the chromebook is still in working condition. If he is unable to contact you and your chromebook is broken, you will most likely not have a chromebook when school starts.

If students are unable to attend any of the available time slots, students may use one of the May 15th lunch distribution drop off sites as an alternative. Please contact the high school office prior to selecting this option.

Sincerely,

Ryan Clark